

# Withdrawal instruction

In this form, 'Aegon' means Cofunds Limited and 'adviser' means the Aegon Financial Planning Manager.

Please complete this form to request a withdrawal from an Aegon General Investment Account (GIA) or Aegon ISA. You should complete separate forms for each product you want to make a withdrawal from.

If you're an individual customer you can complete this form electronically. Please type in the box(es), including your name in the signature box and email it to: [aegonipsadministration@aegon.co.uk](mailto:aegonipsadministration@aegon.co.uk)

Our email system and the way we deal with data internally is secure. However we're unable to ensure the security of emails before they reach us. Please consider this when sending us sensitive information.

For more than one account holder you must complete this form in black ink and email it to [aegonipsadministration@aegon.co.uk](mailto:aegonipsadministration@aegon.co.uk) or post to: Aegon Platform 3, Sunderland SR43 4DP.

**For the purpose of our records we'll process this instruction on the basis that you haven't received financial advice.**

If your personal circumstances mean you need any additional support, or if you'd like a large print, Braille or audio CD version of this document, please call 0345 272 0089 (call charges will vary) or visit [aegon.co.uk/support](https://aegon.co.uk/support)



## 2. Withdrawal instruction – continued

2.2 I/We want to take the partial withdrawal detailed above:

- Proportionately across all funds, excluding the product's cash facility
- From the funds shown in the table below. If you need to add additional funds, please provide the information on a separate sheet of paper in the format below, sign and date it and attach it to this form.

Funds to withdraw from (Full fund manager name, fund name and share class)	SEDOL code (Leave blank if not known)	Acc/Inc	Amount to be sold (only choose one option)	
			All	Cash amount
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
			<input type="checkbox"/>	£
Product cash facility	N/A	N/A	<input type="checkbox"/>	£
<b>Total amount</b>	N/A	N/A	<input type="checkbox"/>	£

If the amount you've asked to withdraw from a particular investment fund is less than 95% of the fund value we'll process this request on a monetary basis. If the amount is more than 95% we'll process this on a unit basis. We'll estimate the number of units or shares we need to sell to reach this amount based on the unit or share price at that time. As prices fluctuate, this means the actual amount received at the time of sale may vary.

### 3. Bank details

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The payment will be made to the nominated bank account as detailed below. Payments can only be made to accounts in your name.

Name of bank/building society

Account name

Branch sort code

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Bank/Building society account number

Building society roll number (if applicable)

If this is the first payment to your nominated bank account, you may need to give us a certified copy of your bank statement and driving licence (as proof of signature). We'll contact you if we need this.

## 4. Declaration

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In this declaration, 'I', 'me', 'we' or 'us' means the customer(s), and 'Aegon' means Cofunds Ltd.

I/We authorise Aegon to carry out the instructions as set out by me/us in this form.

I/We declare that:

If the sum total of the amount in the product's cash facility and the amount realised by my/our withdrawal instruction in section 2 does not meet the amount of the withdrawal I/we have requested, I'm/we're aware that Aegon will sell the largest value fund to cover any shortfall.

- For an Aegon ISA or individual Aegon GIA – one signature is required.

You (the customer(s)) should sign and date this form by typing your full name(s) in the signature box(es) below and typing the date in the date box(es) or by using any other electronic signature method we have agreed, in writing with your adviser, to accept. Your typed name(s) or agreed electronic signature method in the signature box will be your signature. When you sign the form electronically, by typing your name(s) in this box or using the agreed electronic signature method, you are making the declarations and confirming that you wish to proceed with the instructions in this form.

- For a joint Aegon GIA – both registered holder(s) signature(s) are required.

Please complete the form in black ink and email to [aegonipsadministration@aegon.co.uk](mailto:aegonipsadministration@aegon.co.uk) or post to: Aegon Platform 3, Sunderland SR43 4DP

### Customer

Aegon ISA holder and Aegon GIA primary holder.

Date

Print name

Signature (type name or sign here)

### Aegon GIA joint holder (if applicable)

Secondary holder

Date

Print name

Signature (sign name here)

